

Guidelines for Workshop Organizers

ISC 2027

Thank you very much for organizing a workshop at ISC High Performance. Please find some helpful information below. If you have further questions, please contact:
program-support@isc-events.com for organizational matters or our chairs with workshops-2027@isc-events.com for content issues.

RESPONSIBILITIES

ISC's responsibilities and services	Workshop organizer's responsibilities
General Organization	
- Organization of the event platform, location, technical equipment, catering	- Hosting of your accepted workshop - The workshop organizer is responsible for the general content of the workshop
Promotion	
- Promotion of the workshops as part of the regular publicity activities (website, social media (LinkedIn), newsletter, (email))	- Additional promotion through individual channels - Submit a workshop URL or your workshop program within the ISC submission portal
Publication	
- Organization of the post-conference Workshop-Proceedings (Elsevier: Future Generation Computer Systems - FGCS) - Preparation of submission and review forms for your own call for papers in ISC's submission platform Linklings	- If you would like your workshop papers to be included in the ISC workshop proceedings published by FGCS, you must use the ISC submissions portal Linklings to submit and review your papers. <i>Note: Organizers should set their paper acceptance notification deadline prior to April 9, 2027 to meet the camera-ready deadline of April 23, 2027.</i> - Independent publication of paper proceedings if desired - Regular workshops are encouraged to submit a state-of-the-art review/summary paper of their workshop - Provide presentation slides during/after the event for inclusion in ISC's event platform

Registration / Fees	
- One complimentary workshop pass for half-day workshops - Two complimentary workshop passes for full-day workshops	- Select one/two speakers and share the promotion code
Speaker	
- Visa letters if requested - Support with accommodation, travel and registration requests - Promo codes for one or two designated speaker(s)	- Organize your speaker and enter <u>all</u> of them in Linklings <i>Keep in mind that every invited speaker (and organizer) must pay registration fees for a workshop pass, depending on the registration phase and the combination of purchased passes.</i> - Commitment to inform speakers about all relevant information, especially that they must register with a workshop pass according to the workshop fees - It is the duty of the workshop organizer to make sure that associated workshop speakers are informed about ISC's speaker conditions and agree with them.
Technical Equipment (onsite)	
Equipment - Meeting room facilities (theater seating style) - Basic technical equipment (projector, screen, lectern with microphone, one hand microphone, WiFi, sound system) - Projector input via HDMI Note: Workshops will not be streamed or recorded.	Equipment - Presentation laptops and adapters - Slides: format 16:9

Catering (onsite)	
- Coffee and lunch for every registered attendee is included	- Align sessions with the workshop break schedule