

Panel

Speaker Information Submission Guide

1. **Access the Submission Portal:** Click the [submission link](#).
2. **Login/Register:**
 - a. If you have an existing Linklings account, log in (or use the “Forgot Password?” link).
 - b. New users must click “Create an Account,” complete the form, accept the terms, and confirm contact information to register.
3. **Initiate Submission:** Once logged in, click the “Make a New Submission” tab, and then select “Panel”.
4. **Complete and Finalize:** Fill in all mandatory fields on the submission form and click “Submit”.
 - a. **Speaker Information Deadline: March 18, 2026**
 - b. **Materials Upload Deadline: June 19, 2026**
5. **Confirmation:** A confirmation email will be sent upon successful submission. The “My submissions” page will be your portal start page for future logins.
6. **Update Submission:** To revise your information, click “update” on the “My submissions” page, make your changes, and click “**Submit**” again to finalize the update.

Presentation Materials Submission Guide

1. **Access the Submission Portal:** Log in to the Linklings portal.
2. **Submit Materials:** On the “My submissions” page, click “Submit” next to “Stage 2” in the Panel section.
3. **Upload and Finalize:** Upload your presentation slides and click “**Submit.**” The submission deadline is **June 19, 2026**.
4. **Confirmation:** You will receive a confirmation email.
5. **Update Submission:** To revise your materials, click “update” on the “My submissions” page, make your changes, and click “**Submit**” again to finalize the update.

If you have any questions, please send an email to tanja.gruenter@disc-events.com.