

# Workshops with Proceedings:

Submission Template ISC 2026

A workshop with proceedings proposal should typically contain the following sections:



## 1. Name:

- a. The short name of the workshop should be memorable and hopefully illustrative of what the workshop covers.
- b. Mention the edition number if it is a returning workshop
  - If the workshop used to be held with another conference (not ISC), explicitly state it.

# 2. Short description

- a. Mention the workshop scope
- b. Make a list of topics of interest for the call for workshop papers.

# 3. Relevance and Workshop Goals

a. Mention the impact that the workshop will have on the community and the ISC audience.

# 4. Target Audience

- a. Mention the type of audience the workshop is targeting academic/industry/practitioners/students etc.
- b. Mention expected audience numbers.

#### 5. Papers

- a. Mention the length of papers that the workshop will accept.
- b. How many pages constitute a short paper vs a full paper.
  - Keep in mind the page limits mentioned in the guidelines for workshop papers.

#### 6. Agenda/Planned Schedule

- a. What will the workshop program look like? In addition to paper presentations, do you plan to hold some keynotes, invited talks, panels, discussion with the audience?
  - i. Please list the names of intended speakers (tentative).
- b. Plan the half-day or full-day workshop agenda from the timings given on the <u>ISC website.</u>

## 7. Planned Timeline/Proposed dates:

- a. Deadline for abstracts/full papers.
  - i. Opportunity for deadline extension (and if yes, how long)
- Time allocated for reviews, when decisions will be sent to authors (including shepherding/rebuttal/etc periods if relevant), and camera-ready papers deadline
- c. Be mindful of the dates listed on the website with regard to the list of accepted workshop papers.



#### 8. Submission system:

- a. Please confirm that you are aware that the use of linklings for submissions is mandatory for all ISC workshops this year. Opportunity for deadline extension (and if yes, how long)
- 9. Previous Editions of the Workshop (if returning workshop)
  - a. Mention the attendance observed in past editions.
  - b. Mention the countries from where papers have been submitted.
  - c. How many papers were accepted in each of the previous editions? And how many submissions were received?

## 10. Advertising Plan

- a. Mention how you would advertise the workshop Call for papers and Call for participation.
- b. Which mailing lists, social media handles will be used?
- c. Mention the link to the website if already created.
- 11. Proposed program committee (and who has confirmed already)
  - a. You should try to have a diverse mix of early career, mid-career and experienced professionals in the committee.
  - b. Have people from different institutions (academic, labs, industries).
  - c. Be mindful of diversity on different fronts (gender, nationality, etc).

#### 12. Organizing committee members

- a. General Chair(s)
- b. Program Chair(s)
- c. Publicity Chair
- d. Web Chair
- e. Steering Committee (if any)
- 13. Short (300-ish word) bios for the organizer(s)

It should demonstrate why you are the right person to organize this workshop.